

August 12, 2024

On this the 12th day of August 2024, the Coffee County Commission met in Commission Chambers in New Brockton, AL at 9:00 AM. Those present at the said meeting were: Kim Ellis, Jimmy Jones, Jim Thompson, and Tom Grimsley. Dean Smith, Commissioner/Chairman, was present. Sonny Moore was absent. Commission District 4 is vacant. John R. Morgan III, County Administrator, Attorney, and Chief Operating Officer, was also in attendance.

Chairman Smith noted that a quorum was present and called the meeting to order. Invocation was given by Commissioner Thompson followed by the Pledge of Allegiance.

Motion was made by Commissioner Grimsley and seconded by Commissioner Jones that the Coffee County Commission adopt the minutes from the July 22, 2024 meeting. All voted Aye.

Motion was made by Commissioner Thompson and seconded by Commissioner Ellis that the Coffee County Commission modify the loan agreement for the SBI building with River Bank & Trust increasing the amount financed to \$3 million. All voted Aye.

County Administrator Rod Morgan informed the Commission that CivicHR notified the County that it would no longer support the County's online application software after September 30, 2024. CivicHR recommended the County switch to Criterion. Human Resources Director Mona Hooper, IT Director Frank Eason, and County Administrator Rod Morgan evaluated Criterion and several other providers and recommended that the County transition to Criterion for its online application management system. Motion was made by Commissioner Jones and seconded by Commissioner Ellis that the Coffee County Commission authorize and approve a contract with Criterion. All voted Aye.

The Commission sent out proposals for the financing of the acquisition of land adjacent to the Coffee County Landfill for \$1,200,000. The lowest response received was from Synovus at a fixed rate of 4.13% with a ten-year term. Motion was made by Commissioner Grimsley and seconded by Commissioner Thompson that the Coffee County Commission authorize the finance agreement with Synovus. Commissioners Smith, Ellis, Thompson, and Grimsley voted Aye. Commissioner Jones abstained.

County Administrator Rod Morgan recommended moving the Probate Office, Revenue Commissioner's Office, Environmental Services Office, Sheriff's front office (administrative staff), and Commission office to a 4/10 work schedule effective September 30, 2024. The hours for these offices will be 7:00 a.m. - 5:30 p.m. Monday-Thursday, and these offices will be closed on Fridays. The holiday schedule will be adjusted by removing the day after Thanksgiving as a County holiday and holidays will only be observed on the day on which they fall. As no County employee's regularly scheduled work day would be 8 hours, the County's holiday pay will be adjusted from 8 hours to 10 hours. The schedules for the Sheriff's law enforcement staff, the Jail, Dispatch, the Landfill, or Senior Centers will remain unchanged. Motion was made by

Commissioner Ellis and seconded by Commissioner Thompson that the Coffee County Commission approve the recommended changes. All voted Aye.

Motion was made by Commissioner Jones and seconded by Commissioner Smith that the Coffee County Commission allow County Engineer Michael Walters to send out annual bids for lime rock to be picked up from the plant. All voted Aye.

Motion was made by Commissioner Thompson and seconded by Commissioner Grimsley that the Coffee County Commission allow County Engineer Michael Walters to send out plant mix bids. All voted Aye.

Motion was made by Commissioner Jones and seconded by Commissioner Grimsley that the Coffee County approve the proposed subdivision plat, Blanton Pass Phase II, located on CR711 as requested by County Engineer Michael Walters. All voted Aye.

Motion was made by Commissioner Smith and seconded by Commissioner Ellis that the Coffee County Commission approve the revisions made to the FY2024 Transportation Plan as presented by County Engineer Michael Walters. All voted Aye.

Motion was made by Commissioner Ellis and seconded by Commissioner Smith that the Coffee County Commission accept the FY2025 Transportation Plan as presented by County Engineer Michael Walters. All voted Aye.

County Agent Gavin Mauldin stated that applications are open for the Coffee County Youth Leadership Program for high school juniors. He also updated the Commission on upcoming events.

Sheriff Byrd informed the Commission that his office is finalizing plans for the office addition as well as the plans for the range.

Commissioner Jones thanked Danny Gaye for all the work he has done to bring new subdivisions to our area.

Chairman Smith made a motion to recess and reconvene in ten minutes for budget hearings.

The meeting reconvened at 9:30 and County Engineer Michael Walters presented the Highway, Engineering, RRR, and Maintenance budgets.

With no further business to discuss, motion was made by Commissioner Ellis and seconded by Commissioner Thompson that the Coffee County Commission adjourn until the next meeting on August 26, 2024. All voted Aye.

Dean Smith, Chairman
Commissioner District 1

Kim Ellis
Commissioner District 2

Sonny Moore
Commissioner District 3

Vacant
Commissioner District 4

Jimmy Jones
Commissioner District 5

Jim Thompson
Commissioner District 6

Tom Grimsley
Commissioner District 7